**Deed of Gift**

The following Donor donates the material described below to the Ohio Historical Society, doing business as Ohio History Connection, hereafter referred to as Ohio History Connection, as an unrestricted gift on the conditions stated below:

# Owner/Agent Name and Address:

<foreName> <middleName> <surname>

<addressPlace1>

<addressPlace2>

<addressMunicipality>, <addressStateOrProvince> <addressPostCode>

**Description of Material:**

<objectName>, <objectProductionDate>

<briefDescription>

<objectName>, <objectProductionDate>

<briefDescription>

1. Donor hereby declares he/she is the sole legal owner with all right, title and interest to the material, free and clear of all restrictions, liens and other charges whatsoever. If signed by agent, he/she represents that he she is a legally authorized agent for the Donor with full authority to transfer the Donor's right, title, and interest to the property described herein, free and clear of all restrictions, liens and other charges whatsoever.
2. Donor transfers all right, title and interests (including, but not limited to, all applicable copyright, trademark and related interests) he/she may own in the material to the Ohio History Connection with no restriction on the use or disposition of the material.
3. In the event that the Donor does not return the signed Deed of Gift, the Ohio History Connection will make a reasonable effort to secure the Donor's signature. If after reasonable effort, the Donor has not signed and returned the Deed of Gift or notified the Ohio History Connection in writing that the Donor does not wish to transfer title to the Ohio History Connection, the Ohio History Connection will presume that Donor intended to make an unrestricted gift to the Ohio History Connection on the conditions set forth in this Deed of Gift.
4. In regard to donations that originated in electronic formats, including but not limited to, databases; spreadsheets; e-mail; word processing documents; digital audio or video recordings or digital photographs; the Donor agrees not to deposit copies of the same files or enter into a similar agreement regarding the above described files with another repository.

This agreement shall be binding upon and ensure to the benefit of the heirs, assigns and legatees of the parties hereto.

*Donor Date*

*<acquisitionAuthorizer> for the Ohio History Connection Date*

CMT meeting: <groupEarliestDate>